

MANDATORY
 OPTIONAL MULTI-PICK

MLS® # _____
ALT. MLS® # _____
INTERBOARD MLS® # _____

PROPERTY SUB-TYPE

BUILDING + LAND
 BUILDING ONLY
 BUSINESS + BUILDING

BUILDING TYPE

HOSPITALITY OFFICE
 INDUSTRIAL RETAIL
 INSTITUTIONAL STORE + APT/OFFICE
 MIXED WAREHOUSE

OWNERSHIP TYPE

FREEHOLD
 CONDOMINIUM
 OTHER

COMMON ELEMENT
ADDITIONAL MONTHLY FEE
 YES NO

WATERFRONT
 YES NO

ALL PROPERTIES

LOCATION

ASSESSMENT ROLL # (ARN) _____ PIN # _____ PIN # _____

SELLER / LESSOR NAME(S) _____

STREET # _____ DIR. PREFIX _____ STREET NAME _____ ST. TYPE _____ DIR. SUFFIX _____ UNIT # _____

CITY _____ PROV _____ POSTAL CODE _____ REGION _____

MUNICIPALITY / AREA _____ NEIGHBOURHOOD / SUB-AREA _____

CROSS STREET _____ EXPOSURE ON OE OS OW FRONTING ON ON OE OS OW

BUSINESS NAME _____ BUILDING NAME _____

LEGAL DESCRIPTION _____

ZONING		ACRES RANGE		LOT IRREGULARITIES					
LOT FRONT* _____ FT X LOT DEPTH _____ FT <small>*NOT REQUIRED IF LOT IS OVER 5 ACRES</small> LOT SIZE (AREA + UNITS) <input type="checkbox"/> ACRES <input type="checkbox"/> SQUARE FEET <input type="checkbox"/> SQUARE METERS LOT SIZE SOURCE <input type="checkbox"/> GEOWAREHOUSE <input type="checkbox"/> MPAC <input type="checkbox"/> SURVEY		<input type="checkbox"/> UNDER ½ ACRE <input type="checkbox"/> ½ - 1.99 <input type="checkbox"/> 2 - 4.99 <input type="checkbox"/> 5 - 9.99 <input type="checkbox"/> 10 - 24.99 <input type="checkbox"/> 25 - 49.99 <input type="checkbox"/> 50 - 99.99 <input type="checkbox"/> 100+ <input type="checkbox"/> ADDITIONAL LAND <input type="checkbox"/> NOT APPLICABLE LOT SHAPE <input type="checkbox"/> IRREGULAR <input type="checkbox"/> PIE <input type="checkbox"/> RECTANGULAR <input type="checkbox"/> REVERSE PIE <input type="checkbox"/> SQUARE		PROPERTY ACCESS <input type="checkbox"/> <input type="checkbox"/> BOAT ACCESS <input type="checkbox"/> BY WATER ONLY <input type="checkbox"/> FEES APPLY <input type="checkbox"/> MUNICIPAL ROAD <input type="checkbox"/> PAVED ROAD <input type="checkbox"/> PRIVATE ROAD <input type="checkbox"/> PUBLIC ROAD <input type="checkbox"/> R.O.W. (DEEDED) <input type="checkbox"/> R.O.W. (NOT DEEDED) <input type="checkbox"/> SEASONAL ROAD <input type="checkbox"/> YEAR ROUND ROAD <input type="checkbox"/> OTHER		RESTRICTIONS <input type="checkbox"/> <input type="checkbox"/> CONSERVATION CONTROL <input type="checkbox"/> EASEMENT <input type="checkbox"/> ENCROACHMENT <input type="checkbox"/> ENVIRO. PROTECTED <input type="checkbox"/> ESCARPMENT <input type="checkbox"/> EXPROPRIATION <input type="checkbox"/> FLOOD PLAIN <input type="checkbox"/> HERITAGE <input type="checkbox"/> MUNICIPAL <input type="checkbox"/> NIAGARA ESC. COMMISSION <input type="checkbox"/> OAK RIDGES MORAINÉ <input type="checkbox"/> RIGHT-OF-WAY <input type="checkbox"/> SUBDIV. COVENANT		DIRECTIONS _____ _____ _____ _____ _____ _____ _____ _____ _____ _____	

AMOUNTS / DATES

LEASE PRICE _____ LEASE PRICE TYPE ANNUAL SQFT GROSS MONTH GROSS ANNUAL SQFT NET MONTH NET DEPOSIT _____ ADDITIONAL RENT _____ *IF NONE, ENTER \$0

SUPPRESS LEASE YES NO POSSESSION TYPE IMMEDIATE FLEXIBLE OTHER 1 - 29 DAYS 30 - 59 DAYS 60 - 89 DAYS 90+ DAYS POSSESSION DATE _____ POSSESSION REMARKS _____

YEAR BUILT _____ AGE RANGE NEW 0 - 5 YEARS 6 - 15 YEARS 16 - 30 YEARS 31 - 50 YEARS 51 - 99 YEARS 100+ YEARS UNKNOWN SURVEY AVAILABLE NONE SURVEY YEAR _____

TAXES _____ TAX YEAR _____ TAX TYPE T&O ANNUAL TMI ASSESSED VALUE _____ ASSESSED YEAR _____

ROAD ACCESS FEE _____ LEASED LAND FEE _____ LOCAL IMPROVEMENTS YES NO LOCAL IMPROVEMENT COMMENTS _____



INITIALS
OF
SELLER(S)

CREA WEBForms®

BROKERAGE

REALTOR® NAME		ID	REALTOR® 2 NAME		ID
E-MAIL ADDRESS		DIRECT PHONE	E-MAIL ADDRESS		DIRECT PHONE
BROKERAGE NAME		HOME BOARD	BROKERAGE 2 NAME		HOME BOARD
REALTOR® 3 NAME		ID	REALTOR® 4 NAME		ID
E-MAIL ADDRESS		DIRECT PHONE	E-MAIL ADDRESS		DIRECT PHONE
BROKERAGE 3 NAME		HOME BOARD	BROKERAGE 4 NAME		HOME BOARD

LISTING

COMMENCE DATE		EXPIRY DATE		BUYER AGENCY COMPENSATION	
CONTACT SELLERS AFTER EXPIRY <input type="checkbox"/> YES <input type="checkbox"/> NO		ASSIGNMENT OF LISTING AGREEMENT <input type="checkbox"/> YES <input type="checkbox"/> NO		INTEREST BEARING BROKERAGE TRUST ACCOUNT <input type="checkbox"/> YES <input type="checkbox"/> NO	
HOLDOVER DAYS	SPECIAL AGREEMENT <input type="checkbox"/> YES <input type="checkbox"/> NO		SPIS WWAS <input type="checkbox"/> YES <input type="checkbox"/> NO	ENVIRONMENTAL AUDIT <input type="checkbox"/> YES <input type="checkbox"/> NO	
CURRENT FINANCING <input type="checkbox"/> ASSUMABLE <input type="checkbox"/> CLEAR <input type="checkbox"/> CONFIDENTIAL THRU LISTING AGENT <input type="checkbox"/> SELLER TO DISCHARGE <input type="checkbox"/> SELLER TO TAKE BACK <input type="checkbox"/> OTHER				MORTGAGE COMMENTS	

OFFER INSTRUCTIONS

LOCKBOX TYPE <input type="checkbox"/> MASTERLOCK <input type="checkbox"/> SENTRILOCK <input type="checkbox"/> SUPRA <input type="checkbox"/> OTHER <input type="checkbox"/> NONE	LOCKBOX LOCATION <small>REQUIRED IF LOCKBOX IS USED</small> <input type="checkbox"/> CALL LISTING AGENT <input type="checkbox"/> CALL LISTING OFFICE <input type="checkbox"/> FRONT DOOR <input type="checkbox"/> FRONT GATE <input type="checkbox"/> GARAGE DOOR <input type="checkbox"/> GAS METER <input type="checkbox"/> NO KEY SAFE	<input type="checkbox"/> REAR DOOR <input type="checkbox"/> SIDE DOOR <input type="checkbox"/> SIDE GATE <input type="checkbox"/> SIGN POST <input type="checkbox"/> VAULT <input type="checkbox"/> WATER PIPE <input type="checkbox"/> SEE REMARKS	SHOWING REQUIREMENTS <input type="checkbox"/> SHOWING SYSTEM <input type="checkbox"/> LOCKBOX <input type="checkbox"/> TLBO (LIST BROKERAGE) <input type="checkbox"/> TLSP (LIST SALESPERSON) <input type="checkbox"/> GO DIRECT <input type="checkbox"/> OTHER	OCCUPANT TYPE <input type="checkbox"/> OWNER <input type="checkbox"/> VACANT <input type="checkbox"/> TENANT <input type="checkbox"/> OWNER + TENANT REALTOR® SIGN ON PROPERTY <input type="checkbox"/> YES <input type="checkbox"/> NO
LOCKBOX SERIAL NUMBER				

SHOWING INSTRUCTIONS

VIRTUAL TOUR AND ADDITIONAL URL'S

UNBRANDED VIRTUAL TOUR URL		PROPERTY PANORAMA <input type="checkbox"/> YES <input type="checkbox"/> NO
BRANDED VIRTUAL TOUR URL	MAP URL	
UNBRANDED VIRTUAL TOUR 2 URL	ADDITIONAL IMAGES URL	
BRANDED VIRTUAL TOUR 2 URL	SALES BROCHURE URL	
ALTERNATE FEATURE SHEET URL	3D URL	

FINANCIALS

HEATING EXPENSE	PROFESSIONAL MGMT EXPENSE	GROSS INCOME	
ELECTRIC EXPENSE	WATER / SEWER EXPENSE	OTHER INCOME	
MAINTENANCE EXPENSE	UTILITIES EXPENSE	NET INCOME	
YEAR EXPENSE	INSURANCE EXPENSE	TOTAL OPERATING INCOME	
OTHER EXPENSE	TOTAL OPERATING COSTS <input type="checkbox"/> C.A.M. <input type="checkbox"/> T&O <input type="checkbox"/> T.M.I. <input type="checkbox"/> N/A	COMMON AREA UPCHARGE	
TMI EXPENSE	EXPENSES <input type="checkbox"/> ACTUAL <input type="checkbox"/> ESTIMATED	EST. INVENTORY VALUES AT COST	
TOTAL OPERATING EXPENSE	CHATTELS <input type="checkbox"/> YES <input type="checkbox"/> NO	VACANCY ALLOWANCE	

PERCENTAGE RENT	CERTIFICATION LEVEL	CONFIDENTIALITY AGREEMENT <input type="checkbox"/> YES <input type="checkbox"/> NO	FINANCIAL STATEMENT <input type="checkbox"/> YES <input type="checkbox"/> NO	LLBO <input type="checkbox"/> YES <input type="checkbox"/> NO	# FULL TIME EMPLOYEES	# PART TIME EMPLOYEES
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INITIALS
OF
SELLER(S)

EXTERIOR

CONSTRUCTION MATERIALS

- ALUMINUM SIDING
- ASBESTOS SIDING
- BOARD & BATTEN
- BRICK
- BRICK FRONT
- BRICK VENEER
- CEDAR
- CEMENT
- CONCRETE BLOCK
- CONCRETE POURED
- HARDBOARD
- INSULBRICK
- LOG
- MASONITE/COLOURLOCK
- METAL/STEEL SIDING
- SHINGLE
- STEEL
- STONE
- STUCCO (PLASTER)
- VINYL SIDING
- WOOD
- OTHER

FOUNDATION

- BLOCK
- BRICK
- CONCRETE BLOCK
- ICF
- PIERS
- POST & PAD
- POURED CONCRETE
- SLAB
- STONE
- WOOD
- OTHER

ELECTRIC

- SINGLE PHASE
- THREE PHASE

VOLTS

AMPS

WATER SOURCE

- LAKE/RIVER
- MUNICIPAL
- WELL
- OTHER
- NONE

WATER TREATMENT

- YES
- NO

SEWERS

- SEPTIC
- SEWER (MUNICIPAL)
- OTHER
- NONE

SERVICES

- CABLE
- CELL SERVICE
- ELECTRICITY
- FIBRE OPTICS
- GARBAGE/SANITARY COLL
- HIGH SPD INTERNET
- NATURAL GAS
- RECYCLING PICKUP
- STREET LIGHTS
- TELEPHONE
- OTHER

EXTERIOR FEATURES

- DOCK HEIGHT LOADING
- DOCK LEVELLERS
- DOCK LEVELLER BUMPERS
- FENCED YARD
- GAS PUMPS
- GRADE LOADING
- INSIDE LOADING
- RAIL-HEIGHT LOADING
- SECURITY GATE
- WATERFRONT LOADING
- OTHER

OUTSIDE STORAGE

- YES NO

RAIL

- YES NO AVAILABLE

LEEDS CERTIFIED

- YES NO

CONSTRUCTION AUDIT

- YES NO

CRANE

- YES NO

ENVIRONMENTAL PHASE

- PHASE 1
- PHASE 2
- PHASE 3

SIGN TYPE

- DIRECTORY BOARD
- PYLON
- SIGNBAND
- OTHER
- NONE

OF STORIES

PARKING LEVEL/UNIT

ASSIGNED SPACE
IE. 1B

DEDICATED SPACES

OFF SITE SPACES

ON SITE SPACES

SHARED SPACES

GARAGE SPACES

DRIVEWAY SPACES

CARPORT SPACES

TRAILER SPACES

TOTAL
PARKING SPACES

PARKING COST

AODA COMPLIANT

- YES NO

GARAGE TYPE

- ATTACHED
- DETACHED
- UNDERGROUND

PARKING FEATURES

- BUILT-IN GARAGE
- PAY PARKING
- PUBLIC PARKING
- VISITOR PARKING
- ASPHALT DRIVEWAY
- CONCRETE DRIVEWAY
- GRAVEL DRIVEWAY
- TRUCK YARD
- EV CHARGING
- OTHER

FEATURES AREA INFLUENCES

- AIRPORT
- AMPLE PARKING
- BUSINESS CENTRE
- DOWNTOWN
- HIGH TRAFFIC AREA
- HIGHWAY ACCESS
- HOSPITAL
- INDUSTRIAL MALL
- INDUSTRIAL PARK
- MAJOR ANCHOR
- MARINA
- PUBLIC TRANSIT
- RAIL ACCESS
- SCHOOLS
- VISUAL EXPOSURE
- OTHER
- NONE

INTERIOR

BASEMENT TYPE

- FULL
- PARTIAL
- CRAWL SPACE
- NONE

SECURITY FEATURES

- ALARM SYSTEM
- CARBON MONOXIDE DETECTOR(S)
- CARD / KEY FOB
- CONCIERGE/SECURITY GUARD
- SECURITY SYSTEM
- OTHER

CEILING HEIGHT

UFFI

- YES
- PARTIALLY REMOVED
- REMOVED
- NO

ELEVATOR TYPE

- ESCALATOR
- FREIGHT
- NONE
- PASSENGER
- PUBLIC

SEATING CAPACITY

UNDER CONTRACT

- ALARM SYSTEM
- PROPANE TANK
- SOLAR
- WATER HEATER
- OTHER

UNDER CONTRACT REMARKS

UNDER CONTRACT
MONTHLY COSTS

HVAC

- ROOF TOP UNITS
- WALL MOUNTED UNITS
- CEILING MOUNTED UNITS
- ELECTRIC
- GAS - NATURAL
- GAS - PROPANE
- OIL
- RADIANT
- A/C - CENTRAL
- A/C - SINGLE UNITS
- FORCED AIR
- HOT WATER HEAT/BOILER
- OTHER
- NONE

AVAILABLE LEASE AREA

 SQFT

INDUSTRIAL
AREA (SQFT)

OFFICE / APT
AREA (SQFT)

RETAIL
AREA (SQFT)

DIVISIBLE YES NO

SQFT MAX.

DIVISIBLE

SQFT MIN.

DOORS / BAYS

OF DOORS

- DOUBLE MAN
- DRIVE IN
- GRADE LEVEL
- TRUCK LEVEL
- BAY

OF DOORS

- DOUBLE MAN
- DRIVE IN
- GRADE LEVEL
- TRUCK LEVEL
- BAY

OF DOORS

- DOUBLE MAN
- DRIVE IN
- GRADE LEVEL
- TRUCK LEVEL
- BAY

HEIGHT

WIDTH

LENGTH

CLEARANCE

HEIGHT

WIDTH

LENGTH

CLEARANCE

HEIGHT

WIDTH

LENGTH

CLEARANCE

OF UNITS

INDUSTRIAL UNITS

OFFICE UNITS

RESIDENTIAL UNITS

RETAIL UNITS

WAREHOUSE UNITS

OTHER UNITS

WASHROOMS

HANDICAP WASHROOMS



LEASE

ADDITIONAL LEASE / RENT COSTS INCLUDE

- | | |
|---|---|
| <input type="checkbox"/> BUILDING INSURANCE | <input type="checkbox"/> LANDSCAPING |
| <input type="checkbox"/> BUILDING MAINTENANCE | <input type="checkbox"/> MANAGEMENT FEES |
| <input type="checkbox"/> COMMON AREA MAINTENANCE | <input type="checkbox"/> PARKING |
| <input type="checkbox"/> CENTRAL AIR CONDITIONING | <input type="checkbox"/> PROPERTY TAXES |
| <input type="checkbox"/> COMMON ELEMENTS | <input type="checkbox"/> SNOW REMOVAL |
| <input type="checkbox"/> EXTERIOR MAINTENANCE | <input type="checkbox"/> STRUCTURAL MAINTENANCE |
| <input type="checkbox"/> HEAT | <input type="checkbox"/> WATER |
| <input type="checkbox"/> HYDRO | <input type="checkbox"/> OTHER |

TENANT PAYS

- | | |
|--|---|
| <input type="checkbox"/> CONDO FEE | <input type="checkbox"/> MUNICIPAL FEES |
| <input type="checkbox"/> GARBAGE REMOVAL | <input type="checkbox"/> PARKING |
| <input type="checkbox"/> NATURAL GAS | <input type="checkbox"/> PROPERTY TAXES |
| <input type="checkbox"/> HEAT | <input type="checkbox"/> SIGNAGE |
| <input type="checkbox"/> HYDRO | <input type="checkbox"/> SNOW REMOVAL |
| <input type="checkbox"/> TENANT INSURANCE | <input type="checkbox"/> UTILITIES |
| <input type="checkbox"/> INTERNET | <input type="checkbox"/> WATER |
| <input type="checkbox"/> JANITORIAL | <input type="checkbox"/> OTHER |
| <input type="checkbox"/> MAINTENANCE/REPAIRS | <input type="checkbox"/> NONE |

MINIMUM LEASE TERM

IN MONTHS

MAXIMUM LEASE TERM

IN MONTHS

RENEWAL OPTION

IN YEARS

LEASEHOLD

- HEAD LEASE
 SUB-LEASE
 OTHER

PURCHASE OPTION

YES NO

LIST OF FIXTURES

YES NO

LIVING QUARTERS ATTACHED

YES NO

FURNISHED

YES NO PARTIAL

SUB-LEASE DATE

LEASE TERM REMARKS

Mandatory for Condominium Only

COMMON ELEMENTS

COMMON ELEMENT FEE

*DUE IN ADDITION TO ANY CONDO FEES

\$ PER MONTH

CONDO FEE + FREQUENCY

- \$ ANNUALLY
 MONTHLY
 WEEKLY
 OTHER

CONDO FEE INCLUDES

- | | | |
|---|---|---|
| <input type="checkbox"/> ASSOCIATION FEE | <input type="checkbox"/> GROUND MAINTENANCE/
LANDSCAPING | <input type="checkbox"/> PRIVATE GARBAGE REMOVAL |
| <input type="checkbox"/> BUILDING INSURANCE | <input type="checkbox"/> HEAT | <input type="checkbox"/> PROPERTY MANAGEMENT FEES |
| <input type="checkbox"/> BUILDING MAINTENANCE | <input type="checkbox"/> HYDRO | <input type="checkbox"/> ROOF |
| <input type="checkbox"/> C.A.M. | <input type="checkbox"/> NATURAL GAS | <input type="checkbox"/> SNOW REMOVAL |
| <input type="checkbox"/> CENTRAL AIR CONDITIONING | <input type="checkbox"/> PARKING | <input type="checkbox"/> WATER |
| <input type="checkbox"/> COMMON ELEMENTS | | <input type="checkbox"/> OTHER |

COMMON ELM. FEE INCLUDES

CONDO FEE REMARKS

CONDO CORPORATION #

CORPORATION YEAR END

STATUS CERT. DATE

PROPERTY MANAGEMENT CO.

PHONE

CONTACT NAME

Mandatory for Waterfront Only

WATERFRONT

WATERFRONT FEATURES

- BEACH FRONT
 RIVERFRONT
 WATER ACCESS
 OTHER

WATER FRONTAGE

FEET ON WATER

WATERFRONT EXPOSURE

N E S W

DOCKING TYPE

- PRIVATE
 PUBLIC

SHORE ROAD ALLOWANCE

- OWNED
 PARTIALLY OWNED
 NOT OWNED
 NONE

OF SLIPS

BOAT SLIPS

WATER BODY NAME

WATER BODY TYPE

CHANNEL NAME

COMMENTS

INCLUSIONS

EXCLUSIONS

PUBLIC REMARKS

PRIVATE REALTOR® REMARKS

I ACKNOWLEDGE HAVING CAREFULLY READ THIS ENTIRE FORM AND CONFIRM THE ACCURACY OF ALL THE ABOVE INFORMATION CONCERNING MY PROPERTY. I AGREE TO ALLOW ACCURACY CHANGES TO ITEMS IE. TAXES, ASSESSMENT, AND LOT SIZE.

SELLER SIGNATURE

SELLER SIGNATURE



INITIALS
OF
SELLER(S)